



Sorting Your Recyclable Paper

The following is how you should sort your recyclable office papers. Sorting helps streamline the recycling process!

White Paper

- white bond & letterhead
- copy & plain fax paper
- plain #10 envelopes
- computer print-out paper
- green/white barred paper
- white shredded paper

Mixed Paper

- colored paper & junk mail
- Newspapers & flyers
- NCR forms & "Post-it" notes
- file folders & manila envelopes
- White window envelopes
- business, index & rolodex cards
- blackprints

Non-Recyclable Trash Material

- copier paper ream wrappers
- clear plastic page covers
- "sign here" plastic flags
- food or candy wrappers or bags
- gluebound publications
- carbon paper, blueprints
- waxy fax paper & adhesive tape

Questions? Call I-CYCLE at 524-5742